

INCREASED SAFETY | PEACE OF MIND | REDUCED COSTS

THEY TRUST YOU  
WITH THEIR CHILDREN...  
WILL YOU KEEP THEM SAFE?

It's the perfect combination of safety and convenience.

Servant Keeper background checks are powered by Protect My Ministry, the leading provider of online safety checks. With these two powerful tools working together, you can reduce costs and workload when it comes to child safety. The best part is you will make sure your ministry and the children entrusted to your care are protected

Protect My Ministry can help you reduce risk by filling the gaps in your risk management strategy. With thousands of ministries served across all fifty states PMM is committed to helping faith-based organizations maintain a safe environment, so they can focus on fulfilling their mission

- Full suite of risk management solutions
- Select the right people for ministry
- Prevent child abuse
- Reduce and avoid risk
- Minimize liability
- Offer peace of mind to discerning parents when choosing a church

Register today! Make sure you are on the latest version of Servant Keeper then just click the "Background Check" button in an individual profile when in Servant Keeper.



Protect My Ministry  
and  
Servant Keeper

Servant Keeper now provides the ability to do background checks for your ministry volunteers, employees and staff.

Protect My Ministry offers ministry protection services designed to give you Peace of Mind - Before They Serve.

And Servant Keeper users can do background checks right within the profile!

JUST  
**48** hrs  
Background  
Checks  
FAST!



# Information About Doing Background Checks in Servant Keeper

## TWO TYPES OF SAFETY BACKGROUND CHECKS

Remember, to execute a background check, a Servant Keeper user with the proper rights simply logs in, opens the volunteer's individual profile, and clicks the «Background Check» button.

Initial one-time registration fee of \$39.



## BASIC Package Search - \$10.95

SSN Verification and Address History  
National Criminal Database Search  
National Sex Offender Search

The SSN search validates the SSN that a particular applicant provides. The SSN search is vital to verifying the identity of an individual and any previous addresses.

Specializing in Background Checks for churches and ministriesThe National criminal database search has the potential to identify certain crimes that may have occurred outside any addresses found on the SSN search. The national search is not recommended as a stand-alone service in every state due to the limitations of the data being queried. The sex offender search will identify if an applicant is listed on a particular sex offender registry. The sex offender search is critical to identifying any prior sex offenses.

## PLUS Package Search - \$21.95

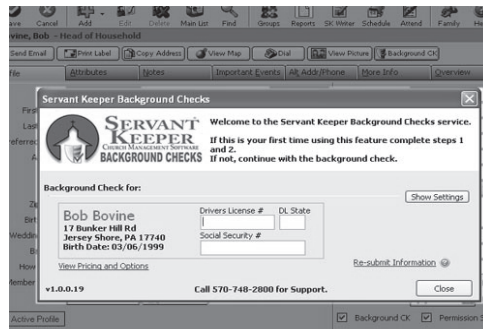
SSN Verification and Address History  
National Criminal Database Search  
National Sex Offender Search  
(county or statewide criminal court search (plus mandatory fees)

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Specializing in Background Checks for churches and ministriesThe National criminal database search has the potential to identify certain crimes that may have occurred outside any addresses found on the SSN search. The national search is not recommended as a stand-alone service in every state due to the limitations of the data being queried. The sex offender search will identify if an applicant is listed on a particular sex offender registry. The sex offender search is critical to identifying any prior sex offenses.

The criminal court search is a name check for any criminal history (Felony and misdemeanors where available), at the county or state level. Due to the fact that a majority of crimes occur within the jurisdiction of an individual's home address, the county criminal search or statewide criminal search should be ordered based on the most current address history of the applicant, or the address with the longest residence within the past 7 years.

NOTE: You must obtain someone's permission in order to perform a background check. Don't worry, we have a signature form for that!



## Individual Background Check Services

SSN Verification & Address History

This service verifies an individual's SSN, name and identifies all addresses ever listed on their credit file. This automated search is interfaced between our web-based software and multiple credit bureaus' files. Results are returned instantly. The previous address info of an applicant is vital in conducting a thorough criminal check. The SSN verification is critical to verifying the identity of an individual.

### Credit History Report

This service provides a copy of an applicant's prior credit history. This automated search is interfaced between our web-based software and Experian's credit files. The information included in this report includes charge offs, collection accounts, bankruptcies, judgments, balances, and monthly payments. This information is exceptionally important when dealing with an applicant that will be entrusted with handling assets and finances.

### Motor Vehicle History Report

This automated service contains a summary of the applicants state motor vehicle record. This service verifies if the applicant possesses a valid license, and if they have had any derogatory driving history. This information is important for purposes of insurance/liability. This service is provided instantly through an automation of our web based software and our MVR provider.

### National Criminal and OFAC Search

This service includes an FCRA Compliance Verification for positive matches, using a name & date of birth search of a national criminal database. This national database search is a comprehensive database providing access to the largest source of criminal data available, including millions of offense records. The national search is a valuable information resource that may discover convictions in counties not identified in a Social Security Trace or Credit History Report. This service includes an Office of Foreign Asset Control (OFAC) search, and FBI Most Wanted/Terrorist Watch Lists search.

### National Sex Offender Search

National database search of all 50 states violent offenders and sexual offender registries (SOR).

### County Criminal Records Search

This service is a name check for any criminal history (felony and misdemeanors where available) at the county level. Based on the zip codes that an applicant provides and in conjunction with the zip codes found from the SSN trace, counties to be searched are established. These search requests are fulfilled either through an extensive national network of researchers, or by utilizing direct access to county court records. The standard county criminal search period is 7 years. Mandatory court fees are charged separately.

### Statewide Criminal Records Search

This service is a name check for any criminal history at the state level repositories. Not all states are available, and the completeness of the records varies per state repository. Mandatory court fees are charged separately.

### District Federal Criminal Records

This service is not the same as an FBI search. This search is a name check for any criminal history at the Federal District repositories (federal crimes).

## Re-Verification Improves Accuracy and Lowers Costs

Re-Verification Saves You Time & Money

Most background screening companies charge \$12 to \$14 to re-verify positive records from the national database, plus additional court fees. Protect My Ministry does this for you at no additional cost, no additional court fees and gives you a guarantee of accurate results the first time.

To be proactive, prior to sending national background results to our clients, we verify the accuracy of the information by thoroughly reviewing every positive record "hit" returned from the national criminal & sex offender database. These records are "frozen" for further investigation at the county courthouse. To view a completely re-verified record from start to finish download these sample background reports "Before Re-Verification" and "After Re-Verification." Be wary of any background check service offering you instant results, unless there is a proactive re-verification process as well.

### Re-Verification Process

Records are first validated whether they positively match the applicant's identity. This will prevent you from getting "false positives," which can happen when doing national database searches. Protect My Ministry will conduct further due diligence by filtering out un-reportable records (e.g. parking tickets). Clearing out un-reportable records before sending results is the best way to protect the applicant's rights and is required by the Fair Credit Report Act (FCRA). A final report from Protect My Ministry will include the following:

- Case numbers
- File Dates
- Complete description of charges
- Sentencing information
- Disposition and dates
- For cases with multiple charges we will fully explain each charge